



**RETIRED
QUARTERLY
TRANSMITTAL**

1400 West Third, Little Rock, AR 72201

Phone (501) 682-1517 or (800) 666-2877

Fax (501) 683-1210

Website - <http://www.artrs.gov>

Public Related Colleges & Institutions, AASIS, and Other

Employer Name

5 Digit Employer #

Quarter Ending Date

Contact Person for Reconciliation

Phone #

Employer E-Mail

TOTALS

MONTH

Total Retired
Salaries

Total 14% Contributions
Remitted

\$

\$

\$

\$

\$

\$

TOTALS:

\$

\$

In order to avoid a \$150 late report penalty , under Act 300 of 1993, your remittance report and money must be received in this office by the 15th calendar day following the end of each month the money is due or be postmarked no later than the 14th day of the month due. If the 14th falls on a Saturday, Sunday or National Holiday you will have until the next workday to postmark your remittance report. **THIS IS THE ONLY NOTICE YOU WILL RECEIVE!**

*A copy of your APSCN Short Report MUST be attached to this form & be submitted electronically
NON APSCN Users - a copy of a Detailed Report MUST be attached to this form
Don't Forget to Login and enter these Totals on the ATRS webportal.*